

Promoting Energy Efficient Lighting Education in Nepal and Bhutan [ELNAB]



Co-funded by the
Erasmus+ Programme
of the European Union



BOQ and TERMS & CONDITIONS For Supply, Delivery, Installation and Testing of Lighting Measurement Equipment

June, 2017



INVITATION FOR EOI/ BID



Co-funded by the
Erasmus+ Programme
of the European Union



First Date of Publication:
15-Jun-17

Sagarmatha Engineering College as one of the partners of the project named “Promoting Energy Efficient Lighting Education in Nepal & Bhutan (ELNAB)” co-funded by the Education, Audiovisual and Culture Executive Agency (EACEA) of the European Commission (EC), Erasmus + Program for the action Capacity Building in Higher Education (CBHE) invites bid/EOI from the local/international suppliers/vendors for the supply, delivery and installation of the following lighting lab equipment from the eligible supplier.

PROJECT DESCRIPTION

This project aims at introducing and promoting the energy efficient technology in Nepal and Bhutan through the capacity building of the partner institutions. The college will have a standard lighting laboratory set-up as the part of this project. This laboratory provides the research infrastructure where the graduate students and faculties can conduct studies to resolve the local needs related to efficient lighting.

S. No.	Item Description	Quantity	Unit of Measure
1.	Illuminance Meter Hand held illuminance with detachable receptor	2.00	each
2.	Luminance Meter Hand held luminance meter with SLR viewing system	1.00	each
3.	Spectroradiometer Modular Spectroradiometer system with integrating sphere, AC & DC power source and power meter	1.00	each
4.	Portable Goniophotometer Portable Goniophotometer with AC and DC power source and power meter	1.00	each
5.	Installation and commissioning Installation and commissioning on site or industry	1.00	each

TERMS & CONDITIONS

1.	All Prices should be quoted in Nepali NRS., Indian INR or USD. The language of the bid should be in English.
2.	The bidder must mention the price schedule inclusive of unit prices, total prices with the country of origin of the goods to be supplied.
3.	It is mandatory for the suppliers to provide the manufacturer specification, technical details and delivery schedule of the items.
4.	The prices quoted must be door (Sagarmatha Engineering College, Sanepa-2, lalitpur) delivery basis inclusive of all the freight, inland transportation, applicable duties & taxes, insurance, installation and other cost incidental to the delivery of goods to the destination. No separate charges will be paid for delivery/installation of the equipment.
5.	The rates quoted must be valid for 90 business days.
6.	Incomplete/ Conditional bids shall not be accepted.



INVITATION FOR EOI/ BID



Co-funded by the
Erasmus+ Programme
of the European Union



**First Date of Publication:
15-Jun-17**

7.	<p>Proper documented bids must be delivered to the address below through registered mail/courier service or through e-mail at or before 12:00 hours on or before 30th May 2017. If the last day of submission falls on the government holiday then the next working day shall be considered as the last day.</p> <p><u>Address for mail/courier:</u></p> <p>ELNAB Project Sagarmatha Engineering College G.P.O Box 19910 Sanepa-02, Lalitpur +977-1-5547463, +977-1-5527274</p> <p><u>E-mail Address for Electronic bidding:</u></p> <p>elnab@sagarmatha.edu.np</p>
8.	<p>The Purchaser shall not consider any bid that arrives after the deadline for submission of bids. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected.</p>
9.	<p>The purchaser reserves all the right to accept or reject any bid, partly or wholly or cancel the bid altogether without assigning any reason whatsoever.</p>
10.	<p>The purchaser shall award the contract to the bidders whose offer has been evaluated based on the lowest prices and specification provided that the bidder is determined to be qualified to perform the contract satisfactorily.</p>
11.	<p>The bidder shall submit the following additional documents (along with the bid):</p> <ul style="list-style-type: none">a. A copy of firm registration certificateb. A copy of business registration certificatec. A copy of VAT / PAN registration certificated. A copy of tax clearance certificate / tax return submission evidence for the most recent closed fiscal year.e. Written declaration made by the bidder with a statement that the bidder has never been indulged in any litigation and has never been blacklisted by any Department/organizationf. Manufacturer authorization if applicable.
12.	<p>The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.</p>
13.	<p>Information relating to the examination, evaluation, comparison, and post-qualification of bids, and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until publication of the Contract Award.</p>
14.	<p>Any effort by a Bidder to influence the Purchaser in the examination, evaluation, comparison, and post-qualification of the bids or contract award decisions may result in the rejection of its Bid</p>



INVITATION FOR EOI/ BID



Co-funded by the
Erasmus+ Programme
of the European Union



First Date of Publication:
15-Jun-17

15. PAYMENT:

Payment shall be made promptly by the Purchaser within ten (10) days of successful installation of all the goods in the college premises, after submission of an invoice and testing certificate with the request for payment by the Supplier, and after the Purchaser has accepted it.

- a. **Advance Payment:** Ten (10) percent of the Contract Price shall be paid within seven (07) days of signing of the Contract against a simple receipt and bank guarantee from 'A' class commercial bank for the equivalent amount and in the form provided in the bidding documents or another form acceptable to the Purchaser.
- b. **On Delivery:** Twenty (20) percent of the Contract Price shall be paid on receipt of the Goods and upon submission of the documents
- c. **On Acceptance:** The remaining payment of the Contract Price shall be paid to the Supplier within ten (10) days after the date of the acceptance certificate for the respective delivery issued by the Purchaser and successful installation of all the goods in the college premises, after submission of an invoice with the request for payment by the Supplier, The currencies in which payments shall be made to the Supplier under this Contract shall be those in which the bid price is expressed.

However the mode of payment for the international supplier may be different and shall be decided with the mutual consent during the signing of contract.

16. DELIVERY:

For goods supplied locally the supplier shall deliver the goods to the purchaser using their own resources.

For goods supplied from abroad:

Upon shipment, the Supplier shall notify the Purchaser and the Insurance Company by telex or fax the full details of the shipment, including Contract number, description of Goods, quantity, the vessel, the bill of lading number and date, port of loading, date of shipment, port of discharge, etc. The Supplier shall send the following documents to the Purchaser, with a copy to the Insurance Company:

- a. Two copies of the Supplier's invoice showing the description of the Goods, quantity, unit price, and total amount.
- b. Original and copies of the negotiable, clean, on-board bill of lading marked "freight prepaid" and two copies of non-negotiable bill of lading.
- c. Two copies of the packing list identifying contents of each package;
- d. insurance certificate.
- e. Manufacturer's or Supplier's warranty certificate.
- f. inspection certificate, issued by the nominated inspection agency, and the Supplier's factory inspection report.
- g. Certificate of origin.
- h. Detailed plan of installation, demonstration and testing.

The Purchaser shall receive the above documents at least one week before arrival of the Goods at the port or place of arrival and, if not received, the Supplier will be responsible for any consequent



INVITATION FOR EOI/ BID



Co-funded by the
Erasmus+ Programme
of the European Union



First Date of Publication:
15-Jun-17

	expenses
17.	<p>WARRANTY:</p> <ul style="list-style-type: none">a. The supplier must clearly mention the warranty conditions of the goods to be supplied.b. The Supplier must warrant that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.c. Supplier further should warrant that goods shall be free from defects arising from any act or omission or arising from design, materials and workmanship, under normal use in the conditions prevailing in Nepal.d. Unless otherwise specified in the bidding documents or contract, the warranty shall remain valid for twelve (12) months or more after the Goods, have been delivered to and accepted at the final destination or for eighteen (18) months or more after the date of shipment from the port or place of loading in the country of origin, whichever period concludes earlier.e. Supplier shall, within the warranty period specified in the contract, expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Purchaser.
18.	<p>TESTING & TRAINING:</p> <p>Testing and training of the equipment should be carried out either by the supplier representative or should invite one of the purchaser's representative to the factory. All the expenses for the installation, testing and training shall be borne by the supplier.</p>
19.	<p>FURTHER CLARIFICATION:</p> <p>Attention: Mr. Ramesh Shrestha Sagarmatha Engineering College Sanepa, Lalitpur info@sagarmatha.edu.np, +977-1-5527274</p>